

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Geldeston Parish Council

County area (local councils and parish meetings only): South Norfolk District Council

### Financial year ending 31 March 2026

Prepared by (Name and Role): Clerk Tina Bunn

Date: 24/04/2026

|  | £         | £                |
|--|-----------|------------------|
| <b>Balance per bank statements as at 31/3/26</b>                                     |           |                  |
| Unity Current  | 8,963.41  |                  |
| Unity Savings  | 11,129.04 |                  |
| Barclays Premium   | 0.00      |                  |
| [add more accounts if necessary]   |           |                  |
| account 4  |           |                  |
| account 5  |           |                  |
| account 6  |           |                  |
| account 7  |           |                  |
| account 8  |           |                  |
|  |           | 20,092.45        |
| Petty cash float (if applicable)   |           | -                |
| Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b> |           |                  |
| item 1   |           |                  |
| item 2   |           |                  |
| item 3   |           |                  |
| item 4   |           |                  |
| [add more lines if necessary]  |           |                  |
| item 5   |           |                  |
| item 6   |           |                  |
| item 7   |           |                  |
| item 8   |           |                  |
|  |           | -                |
| Add: any un-banked cash as at 31/3/xx  |           |                  |
|  |           | -                |
| <b>Net balances as at 31/3/26(Box 8)</b>   |           | <b>20,092.45</b> |